



Governing Board Elected Member Candidate Statement

The Candidate Statement, your photograph and names of your nominators will be published on the Cochrane Community website during the elections process, and the Candidate Statement and photograph will remain on the website against the names of new members for the duration of their terms on the Board. For this reason, this Candidate Statement document template must be used; and full addresses, email addresses and/or unencrypted e-signatures excluded.

Please submit this Elected Member Candidate Statement in Word format by the stated deadline. It should be shared beforehand with your two nominators.

Family name (surname):	Khalil
First name(s):	Hanan
Today's date:	10/11/2018

1. How and when did you first become involved in Cochrane and what has been your subsequent contribution to Cochrane's work (maximum 200 words)?

I have attended Cochrane training in 2011-2012 at the Australasian EPOC Centre in Melbourne. Since then, I have published one full systematic review and a protocol. The full review of the second protocol is currently under Editorial review. I am also a consumer referee for a few Cochrane groups.

2. What experience do you have serving as a member of a governing board, board of directors or similar? This might be within a non-for-profit or charitable organization, or a hospital or University. Please include the name(s) of the organization(s), the roles you played and other relevant information (maximum 200 words).

I have been a member of several committees;

Firstly, The Therapeutic Goods Administration (TGA) Committee, where I was part of a team working on issuing new guidelines for the labelling of prescription and non-prescription medicines in Australia. I am currently, an expert advisor for TGA.

Secondly, The National Advisory Group (NAG) of the Australian Association of Consultant Pharmacists, where I was responsible for reviewing the adequacy and appropriateness of the current accreditation systems and making recommendations for the refinement and improvement of those systems.

Thirdly, The Monthly Index of Medical Specialities (MIMS) in Australia where I provide advice on MIMS products and contents.

Fourthly, I have been an executive member of the Joanna Briggs Collaboration Scientific Committee. My role in this committee was to represent all the Australasian centres and be responsible for the **development and oversight of the Institute's methodologies and materials related to evidence synthesis, transfer and implementation.**

Finally, I am also the chair for the Rural Pharmacy Support Network, where I advocate for improving health workforce issues in rural areas.

3. Acting as a Board member requires a collaborative approach to decision-making, setting aside personal opinions and group affiliations and acting in the best interests of the charity. Please describe how you would fulfil this obligation, using examples from previous committee or other work (maximum 200 words).

In all my previous and current committee memberships, I always take into consideration the goals that We as a team, would like to achieve **and ensure that it is consistent with the organisation's vision and mission.**

In my role as a committee member of the National Advisory Group of the Australian Association of Consultant Pharmacists, I was involved in providing some feedback on new accreditation guidelines for accredited pharmacists undertaking home medicines reviews and medication reviews in aged care facilities. I am also an accredited pharmacist who is required to abide by these changes once they take effect. In my decision making to consider changes to the current system, I put aside how the new changes can impact on my credentials and how to achieve reaccreditation again using the new system of credentialing.

Another example is in my role as an executive member of the Joanna Briggs Scientific Committee. My role was to oversee and evaluate new methodologies. I have been the author of two of these new methodologies. In making decisions about the new methodologies, I declared a conflict of interest and was not involved directly in the final decisions of approval.

4. What do you think would make you an effective member of the Board (maximum 200 words)?

I believe I would make an effective member for the following reasons;

I have a passion for Evidence Based Health Care,
I prepare ahead for all my meetings
I am focused and outcome oriented.
I like being part of a team and collaborate on projects.
I have a high level of commitment to my work.
I meet all my deadlines.

5. What do you believe are the most important strategic challenges for Cochrane in 2019 (maximum 200 words)?
I think the most important strategic challenges for Cochrane in 2019 is the following;
<ol style="list-style-type: none"> 1. Ensuring the transparency of the new governing board. 2. Ensuring the effectiveness of the board in providing strategic directions to the Cochrane Collaboration. 3. Ensuring all the initiatives created in 2018 are efficiently run and financially strong.

Questions 6-12: Specific Skills

To function optimally the Governing Board requires a range of experiences, knowledge and expertise amongst its membership. We cannot expect any single Governing Board member to have all the necessary skills and experience. We are looking for diversity.

We do not expect you to answer “yes” to more than one or two of these questions.

If you do answer “yes”, please provide at least one example which best demonstrates your experience or expertise. You may wish to include:

- A description of the situation and the context
- What you did
- What skills and knowledge you deployed
- The outcome and your personal contribution

6. Do you have experience of Charity Governance (in any charitable organization around the world)?
Yes or No? If Yes, please provide details and examples below (maximum 200 words).
No

7. Do you have experience of Organizational Finance and Resource Management?
Yes or No? If Yes, please provide details and examples below (maximum 200 words).
Yes. As an academic, I manage the finances of all my research projects, the centre of chronic diseases management finances and the Journal of Evidence Based Health Care editorial office management.

8. Do you have experience of **People Management (often called ‘Human Resources’ in English) and Organizational Development?**

Yes or No? If Yes, please provide details and examples below (maximum 200 words).

Yes, as an academic at Monash University, I lead research projects where I am responsible for students and research assistants. In this role, I always collaborate with staff from other partner organisations.

9. Do you have experience of Consumer and Patient involvement in Evidence Production and Health Policy?

Yes or No? If Yes, please provide details and examples below (maximum 200 words).

Yes. I have been involved in many advisory boards and working groups. In most of these groups, there is always a consumer and patient involvement.

10. Do you have experience of Advocating for Evidence?

Yes or No? If Yes, please provide details and examples below (maximum 200 words).

Yes, I am the Editor in Chief of The International Journal of Evidence Based Healthcare. In this role, I run a Journal that is issued four times a year on different aspects of Evidence health care. Previously, I published special issues on new methodologies and medication safety.

In addition, I also run an Evidence Based Health Care Centre addressing Chronic Diseases Management. The Centre is a Joanna Briggs Institute Centre of Excellence for Evidence. The centre has published multiple Evidence summaries addressing chronic diseases management and was the recipient of many evidence awards. The work of the centre was published in the following link.

Khalil, H., Chambers, H., Munn, Z. and Porritt, K., 2015. Improving Chronic Diseases Management Through the Development of an Evidence- Based Resource. *Worldviews on Evidence- Based Nursing*, 12(3), pp.139-144.

I have also run a monthly column in the Australian Pharmacist entitled” Evidence summaries”. The column has been very popular amongst pharmacists in Australia and has been running since 2011 firstly on a monthly basis and from last year, it is published bimonthly.

I am also one of the authors of new methodologies for scoping reviews and umbrella reviews. These methodologies have high citations.

11. Do you have experience of Widening Access, Participation, Reach and Impact of Research?

Yes or No? If Yes, please provide details and examples below (maximum 200 words).

Yes, As the Editor of an international Journal, I have experience and knowledge in increasing research impact and wide dissemination of research. Over the last three years, the journal has released a methodology issue which is the highest accessible issue to date.

12. Do you have experience of Fundraising & Development?

Yes or No? If Yes, please provide details and examples below (maximum 200 words).

No

13. Is there anything else you would like to say in support of your nomination (maximum 200 words)?

No- Thank you

Declarations:

To be eligible to stand for election, candidates must confirm the following by putting a ‘tick’ (✓) or their initials in the boxes below:

I hereby confirm that I:

1. Have accepted the Terms and Conditions of Cochrane Membership and have been a Cochrane Member for at least 30 days prior to the close of voting in this election	✓
2. Have read the following guidance produced by the National Council for Voluntary Organisations in the UK: <ul style="list-style-type: none"> • What is a charity • What is a charity trustee • What trustees must do • How trustees look after the charity 	✓
3. Accept the Governing Board Charter	✓
4. Accept and will adhere to the Code of Conduct for Trustees	✓
5. Have completed the Cochrane ‘Declaration of Interest’ Statement (Annex 1 of this document)	✓
6. Have completed the ‘Trustee Eligibility Declaration’ required by the UK Charity Commission for all Trustees (Annex 2 of this document)	✓

NAME: Hanan Khalil
DATE: 10/11/2018

Annex 1: Cochrane Declaration of Interest Statement

Candidates must make a declaration of conflict of interest, including financial or non-financial relationships with other organizations, professional relationships to other members of the Board, and **other Boards she/he may sit on. In writing this statement, candidates should refer to Cochrane’s [conflict of interest policy](#) and the [declarations of existing members of the Board](#).**

Please answer the following questions:

1. Financial interests In the last three years, have you:	Yes/No (If yes, please provide details)
a) Received research funding: any grant, contract or gift, commissioned research, or fellowship from Cochrane or a related organization (i.e. any organization related to health care or medical research) to conduct research?	Yes, I have received research funding from the Department of Health in Victoria, the Joanna Briggs Institute, Gippsland Cancer Care consortium and Latrobe Community Health Service.
b) Had paid consultancies: any paid work, consulting fees (in cash or kind) from a related organization?	Yes, from the Pharmaceutical Society of Australia and Medicare Australia
c) Received honoraria: one-time payments (in cash or kind) from a related organization?	Yes, from University of Adelaide and the university of Queensland for marking theses
d) Served as a director, officer, partner, trustee, employee or held a position of management with a related organization?	No
e) Possessed share-holdings, stock, stock options, equity with a related organization (excludes mutual funds or similar arrangements where the individual has no control over the selection of the shares)?	No
f) Received personal gifts from a related organization?	No
g) Had an outstanding loan with a related organization?	No

h) Received royalty payments from a related organization?	Yes, from Wolters Kluwer from running my Journal
2. Do you have any other competing interests that could pose a conflict of interest that would reasonably appear to be related to the primary interest?	None

Annex 2: Trustee Eligibility Declaration

As required by the [UK Charity Commission](#)

Please tick or initial in the boxes below to confirm the following:

I declare that I:

Am willing to act as a trustee of The Cochrane Collaboration	✓
Understand Cochrane's purposes (objects) and rules set out in its Articles of Association	✓
Am not prevented from acting as a trustee because I: <ul style="list-style-type: none"> • Have an unspent conviction for one or more of the offences listed here • Have an Individual Voluntary Arrangement, debt relief order and/or a bankruptcy order • Have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator) • Have been removed from being in the management or control of any organization in Scotland (under relevant legislation) • Have been disqualified by the Charity Commission • Am a disqualified company director • Am a designated person for the purposes of anti-terrorism legislation • Am on the sex offenders register or equivalent in any country • Have been found in contempt of court for making (or causing to be made) a false statement • Have been found guilty of disobedience to an order or direction of the Charity Commission 	✓
Will provide true, complete and correct information to the Charity Commission if elected as a Board member	✓
Understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information	✓
Comply with my responsibilities as a trustee that are set out in the Charity Commission guidance 'The essential trustee (CC3)'	✓

